

“ Heading Towards Excellence.... With clear vision and one-team Spirit”



Dubai Courts Excellence Award

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“One should not look up to titles and designations but to achievements”

*HH Sheikh Mohammed
Bin Rashid Al Maktoum,
UAE Vice-President and
Prime Minister,
and Ruler of Dubai*

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Dubai Courts & Excellence

Since 1998 - Dubai Courts has been participating in the "Dubai Government Excellence Award", which adopts the EFQM Excellence Model. Dubai Government launched the program to enforce excellence commitment from all the government's departments.

2006 - Dubai Courts initiated its internal annual excellence award, the "Dubai Courts Excellence Award", as an expression to its commitment to excellence. As well as, to encourage the human resources and its administrative and judicial divisions involvement in the context of excellence.

Dubai Courts continuously encourages its human resources involvement in all the conferences, seminars and training courses that are related to excellence.

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Objectives



To make qualitative shift in all departments and courts performance through self assessment process compared to EFQM criteria.

To support work development in the three courts and within all divisions by providing incorporeal motivation and work environment climate that encourages positive competition spirit.

To promote the principles of excellence, creativity and quality, install the best administrative and professional practices and implement the most advanced and effective working methods.

To underline the role of steering and supporting comprehensive development plans as well as its role in establishing a modern motivating working climate, promoting high levels of performance in all areas.

To provide a guiding reference through principles and assessment criteria for the level of performance and progress within Dubai Courts departments and courts.

To ensure full commitment of departments and courts to fulfill their tasks and obligations with the highest level of quality, efficiency, and professionalism.

To express Dubai Courts appreciation and recognition to Judicial and Administrative departments and bodies achieving excellence in performance, productivity, services, projects, programs, plans and working methods.

To motivate Dubai Courts employees of all ranks, with the purpose of promoting creativity, excellence, commitment, know how, customer support and performance.

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Dubai Courts Excellence Award Categories



Administrative Excellence Categories:

An excelling Government Division:

This category refers to organizational units considered as "divisions" consisting of several sections.

An excelling working team :

This category refers to any standing or ad-hoc working team in charge of preparing, designing or implementing a given task or program provided the team includes three people and above.

An excelling Administrative experiment:

This category refers to any modern trial, project or administrative system implemented within a given government department, which helps promote quality performance and services.

An excelling Technical Project:

This category refers to any technical project or system implemented within a given government department, which helps promote the quality of performance and services it provides to the public or enhances the modern and advanced character of the city of Dubai as a whole.

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Dubai Courts Excellence Award Categories



Distinguished Employee (Special Category

A category introduced by Dubai Courts Excellence Program specially for the Judges.

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Dubai Courts Excellence Award Categories



Distinguished Employee (General Category) :

Distinguished Employee:

This category rewards the best employee in Dubai Courts regardless of his rank or position. He is chosen from a list of employees each nominated by one participating department.

Distinguished Administrative Employee:

This category rewards employees who hold administrative, professional or clerical positions of all sorts and titles. This includes employees such as administration and staff employees, assistants, editors, journalists, translators, procurement employees, warehouse employees, instructors, statisticians, secretariat personnel, printing and archiving personnel, receptionists, information desk employees, customer service staff, librarians and the like.

Distinguished Specialized Employee:

This category rewards employees who hold financial, technical or engineering,, experts, consultants, specialists, researchers, planners, analysts positions. This includes employees such as Notary Public, Family Consultants, accountants, budget employees, auditors, financial assistants, treasurers, account clerks and the like.

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Dubai Courts Excellence Award Categories



Distinguished Field Employee:

This category rewards employees who hold positions that require field work out of the office. This includes employees such as observers, inspectors, bailiffs and executioners, drivers and the like.

Distinguished Female Employee:

This category rewards female employees of all ranks, positions and levels. Note: Participation in this category does not prevent female candidacy in other categories.

Distinguished New Employee:

This category rewards newly appointed employees (fresh graduates) provided they have spent no less than 6 months and no more than 24 months in a given government department. Those nominated to this category do not have to fulfill the conditions requiring two years of public service and an "excellent" grade assessment.

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Awards and Prizes



Winning any of the program categories represents an outstanding achievement for the winner departments (Divisions) or courts or employee and a clear acknowledgment of distinguished and efficient performance.

Winners of the Administrative Excellence category (division, work team, administrative initiative, or technical project) are awarded the excellence trophy and an acknowledgment certificate expressing Dubai Courts thanks and appreciation.

Government employees who win any of the employee performance excellence categories qualify for the following:

Fifteen Thousands Dirhams for the distinguished Judge.

Fifteen Thousands Dirhams for the distinguished Employee.

Ten Thousands Dirhams for the distinguished Employees in the following categories: Administrative, Specialized, Field and Female Employee.

Five Thousands Dirhams for the distinguished New Employees.

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Eligibility



Participation is mandatory for Distinguished Division and for one of the remaining three categories of Administrative Excellence.

Participation is mandatory for two categories of Employee Excellence (Distinguished Employee and one of the remaining five Employee Excellence categories) It is optional for the remaining categories of the Program.

Each concerned department nominates maximum of 3 employees for each Employee Excellence Categories.

The same team/initiative/project or winner employee shall not be nominated for two consecutive years.

The same employee shall not be nominated for more than one category within a cycle.

The team/initiative/project conjoint between several departments shall be nominated by the Leadership Team.

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General Rules

“Dubai Courts Excellence Program” is a parallel program to Dubai Government Excellence Program where same criteria, categories and procedures are applied.

Participants submit their applications using DGEP templates.

Teams/Initiatives/Technical Projects shall participate only if effects and results had been studied.

Applications will be assessed by Certified Assessors.

Strategy and Organizational Performance Dept Supervise DCEP.

The program cycle starts on 01st of April and ends on 31st of October every year.

Last day of submitting the application on 30th of September.